Insert your practice logo here

Dear patients,

In an effort to limit contact with others during your visit we ask that you do not arrive more than 10 minutes ahead of your scheduled appointment time.

If you do arrive early, please have a seat in the hallway (just outside the office entrance), give us a call (xxx-xxx-xxxx) so we can mark you as arrived and let you know when to come in, or you can wait until closer to your scheduled appointment time to enter.

If a friend, family member or caregiver has accompanied you to your appointment, please ask them to wait in the hallway while you are treated. Caregivers of patients requiring assistance and parents/guardians of minors must stay with the patient during the visit.

A mask is required prior to entering the office and must be worn at all times during your visit. Once you have checked-in, a member of our team will take you directly back to a treatment room where you will complete a COVID-19 related questionnaire and have your temperature taken prior to meeting with the doctor. If for any reason you have to wait in the reception area, we ask that you keep a socially safe distance of 6 feet from others.

We thank you for your patience as we continue to navigate through this difficult situation and do all we can to keep patients, staff members and doctors as safe and healthy as possible.

Kindly,

The TEAM of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_